



### **Board of Directors**

Leslie Maloney, *President*  
Thomas Cole, *Vice President and Treasurer*  
Jessicah Nichols, *Secretary*  
Sonja White, *Director*

**Wednesday, April 22, 2015, 5:15 p.m.**  
**Meeting Minutes**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

#### **A. OPENING EXERCISES**

- Call to Order & Establish Quorum – *The meeting was called to order at 5:17 p.m. Board Members in attendance in Orange County were Thomas Cole and Sonja White. Board Members in attendance in Brevard County were Leslie Maloney and Jessicah Nichols.*
- Pledge of Allegiance
- Adoption of the Agenda – *After two additional agenda items were added to the Action Agenda, the agenda was unanimously adopted under one motion by Leslie Maloney; seconded by Sonja White.*

**B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

#### **C. INFORMATION**

1. Proposed New Board Member (Orange County) – Amanda Larson
2. Policy Manual Revisions – Financial Policies – *Deleted petty cash, added debit and credit card usage and procedures, updated preschool and enrichment portion, which were very outdated.*
3. Employee Manual Revisions – *Updated paid leave section to be a little more specific to calendars and salary/hourly*
4. Teacher Employment Agreement Revisions – *Deleted the benefits section and referred to handbook.*
5. Oasis Preparatory Academy Draft Budget – *Based on projection of 194 students.*

#### **D. PUBLIC PRESENTATION**

1. Bank Mortgage Presentation – Mark Shantzis – *Mark Shantzis presented a mortgage analysis over a 7-year period with two banks as part of the process to refinance the mortgage of the Odyssey Eldron campus to lower the interest rate.*

## E. MANAGEMENT COMPANY REPORT

1. Odyssey Space Coast Academy Update – *We were in lease negotiations with Unity Church, which philosophically aligned with school. Unity decided not to move forward with lease negotiations. We have one facility that we are looking at, but it looks as though we may not be able to open Odyssey Space Coast Academy.*
2. Rachel Roberts – *Constance Ortiz explained that Dr. Revis will be moving back to Las Vegas and will not be returning to OPA as Site Administrator next year. The team has found and is recommending Rachel Roberts and the new Site Administrator for Odyssey Prep. She has an early literacy background, mentor teacher for DOE in Washington D.C. Her strong knowledge in Reading and assessments will enhance what OPA team has been working on.*
3. Mediation with BPS – *The Board was updated on the final outcome of the mediation between Odyssey Charter School and Brevard Public Schools.*

## F. ADMINISTRATOR REPORT

1. Odyssey Charter School – *Odyssey Charter School has been awarded the Green Ribbon School Award, which is a nationally recognized award presented by the Secretary of State! Brought 3-6<sup>th</sup> grades into the Café to listen to the announcement. They were very excited and it was meaningful. Beginning SIP review with teachers and have them working on goals for next year. Jr./Sr. building the High School. Have master schedule and have dual enrollment in the works. Aquaponics lab being built on the property. 5K Run at the Wyoming campus this Saturday the 25<sup>th</sup>. Leslie Maloney, Board President has spearheaded a partnership with Sierra Club to blaze a trail through the forest on the Wyoming campus.*
2. Odyssey Preparatory Academy – *Dr. Revis presented the benchmark mastery and cold assessment results for OPA. Results show gradual improvement for all grades in Math and ELA.*
3. Oasis Preparatory Academy – *FSA testing is almost complete. On-site compliance review coming up next month. Study Island benchmark testing results looking very positive. K-2 will begin Iowa testing soon. There was Study Island contest out of 763 schools, Oasis placed 6<sup>th</sup>. This was a 5-day contest and Oasis only was able to participate in 3 of those days due to assessments.*

- G. **CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Unanimously adopted under one motion by Leslie Maloney; seconded by Jessicah Nichols.*

### All School Business:

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meeting for February 18, 2015 as presented.
2. **APPROVED:** Approve revision to Employee Sharing Policy.
3. **APPROVED:** Approve to change the Board meeting time to 5:15 p.m. for May and June 2015.

### Odyssey Charter School Business:

4. **APPROVED:** Approve 9<sup>th</sup> grade end-of-year out-of-county field trip to Busch Gardens in Tampa, FL on May 22, 2015.



5. **APPROVED:** Approve Safety Patrol and National Elementary Honor Society end-of-year out-of-county field trip to Islands of Adventure in Orlando, FL on May 9, 2015.
6. **APPROVED:** Approve 6<sup>th</sup> grade end-of-year out-of-county field trip to Sea World in Orlando, FL on May 26, 2015.
7. **APPROVED:** Approve Dual Enrollment Agreement between Odyssey Charter School and Eastern Florida State College.
8. **APPROVED:** Approve Kendal Signs school sign proposal for the OCS Jr./Sr. High and OPA permanent marquis.

**Odyssey Preparatory Academy Business:**

9. **APPROVED:** Approve the Monthly Financial Reports for January and February 2015.
10. **APPROVED:** Approve hiring committee and management company recommendation to hire Rachel Roberts as Site Administrator for Odyssey Preparatory Academy.

**Oasis Preparatory Academy Business:**

11. **APPROVED:** Approve the Monthly Financial Reports for January and February 2015.

**H. ACTION AGENDA** (Items for Discussion by the Board) – *Unanimously adopted under one motion by Leslie Maloney; seconded by Sonja White.*

1. **APPROVED:** Approve to authorize the Board President and Constance Ortiz to move forward with refinancing the mortgage of the Eldron property.
2. **APPROVED:** Approve to authorize the Board President as the Board designee to sign all mortgage documents in the refinance process.

**I. BOARD DIRECTORS' REPORT**

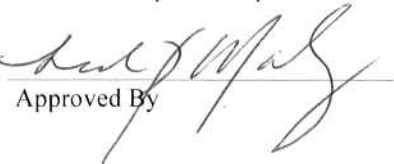
**J. ADJOURNMENT – Meeting was adjourned at 6:40 p.m.**

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The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on May 20, 2015.

**ODYSSEY CHARTER SCHOOL, INC.**  
A Florida not-for-profit corporation

By:   
Approved By

5/20/15  
Date